Theological Education by Extension College
Registered Higher Education Provider (2008/HE08/002)
Registered Non-Profit Company (2007/030481/08)

Terms & Conditions of Payment

Group Name: _____

Academic Year: _____

Please note that students will not be registered on a promissory note – see below the Terms and Conditions of Payment for Group Registrations.

A student belonging to any group will only be registered if:

1. The Total Application Cost is paid in full (Option A) by the registration closing date. The closing dates are as follows:

   Full Year & Semester 1courses – 5th February

   Semester 2 courses – 31st May

   OR

2. A minimum payment of 40% of the Total Application Cost per student is required to be paid before the relevant closing date (still at Option A prices).

   AND THAT

   The remaining balance (60%) on the student account be paid in full by the final due date for payments (Full year & Semester 1 – 31st May. Semester 2 – 30th September).

   TO ASSIST

   The College will permit final payment arrangements by Debit Order (maximum of 2 payments by debit order) from the Group / Church Authorities in order to ensure that the full payment for each student in the group is made by the above mentioned closing dates. Option A fees will still apply – giving an automatic discount on the full price (for groups).

   All students (whether in a group or not) are always responsible for settling their student account each year. Failure to comply with this regulation will result in all marks and final results being withheld.

Complete and sign on behalf of the Group / Church Authority:

I have noted and acknowledge the Terms and Conditions of Payment for Group payments -

Print name: _____ Signed: _____ Date: _____